

PPG Members Etiquette

1. All questions through the chair
2. Raise hand when needing chairs attention
3. Avoid personal issues
4. Support and respect the corporate view of the group
5. Timed agenda / time management of meetings
6. Ground rules apply to sub groups
7. Chairs right to curtail
8. Mutual respect and courtesy for one another
9. No mobile phone distraction
10. One conversation at a time
11. Apologies in advance
12. AOB notified prior to and at the beginning of the meeting
13. Confidential issues identified by a ‘C’ on minutes, and

individuals sign in on sheet at meetings.

20th January 2020

Adopted